

2010 FINALS DAY

TEAM MANAGER INFORMATION

Dear Team Manager,

Congratulations to you & your team on making it to the 2010 Finals!

In order to make your appearance at the finals as hassle free as possible, please take a moment to read the following guidelines on yours & your team's responsibilities on finals day.

TEAM SHEETS & IDENTIFICATION REQUIREMENTS

1. On arrival, you'll need to collect the team sheet from your designated officials tent. **DO NOT USE A REGULAR TEAM SHEET, FINALS TEAM SHEETS ARE PRINTED BY THE N.D.S.F.A.**
2. Teams scheduled to play on field 1,2,3, Training Field should report to the Officials Tent (No. 1 Tent) located near Penrith FC canteen.
3. Teams scheduled to play on fields 5,6,8 & 9 or should report to the Officials Tent (No. 2 Tent) located near the Penrith RSL fields & canteen.
4. You'll be asked to complete the team sheet at a Manager's table at your tent. Do not walk off with the team sheet. Once complete, return it to an Association Official at the tent that issued the team sheet to you.
5. Present yourself, your team members & team coach and your ID cards at your designated officials tent AT LEAST 40 minutes before your kick off time for an ID check. Please bring the identified team marshal with you at this point. Ensure all team officials are wearing identifiable vests. When we check your ID's we'll be checking player against card, and team sheet, so all players will need to be present and wearing the shirt they will be starting the game in. **Please have your ID cards in the same order as the players are listed on the team sheet to assist in getting through this process quickly and easily.**
6. Coaches & Managers must have their ID cards clearly displayed at all times whilst acting in their official roles.
7. A player may not take the field until they have been identified and passed by a Nepean Official. If you have a player running late, please present them and their player ID to the officials tent before you put them on the field. Failure to do so will result in a loss of points.
8. Once you've been ID checked and completed your part of the team sheet you are free to proceed to your game, or find an area to warm up in.
9. The last team to get ID checked in each match will be responsible for delivering the team sheet to the referee prior to the game.
10. Each team coach and marshal must be appropriately vested. Spare vests are available at each tent. Clubs will be invoiced if there is a need to issue teams with vests.

REFEREES FEES

1. The NDSFA will pay all referees fees for Pennant & Top 4 Finals.

PROTESTS

1. If a protest, on a point of law, should arise, you need to inform the referee of your intention to protest and you need to go directly to Officials Tent 1 immediately after your game. Your protest must be lodged with an NDSFA Committee Member at the officials tent, **immediately** after your game. Any delay in this will render your protest null and void. Once details are received, an emergency Protest Committee will be convened to hear the protest. Their decision is final and not open to further appeal.

PRESENTATIONS

1. The winning team has the responsibility of retrieving the team sheet from the referee, ensuring that both managers sign off on the score and return it to the officials' tent. Presentations will not proceed without a signed off team sheet.
2. At the completion of your game, you and your team members must return to your designated officials' tent for your awards presentation. Once both teams are present and the team sheet has been handed in and scores verified, we will proceed with the presentation.
3. There will be an area set aside for photo opportunities after your presentation.
4. PLEASE NOTE: Players sent off during a match will not be permitted to take part in any award presentation. Medallions for players sent off during a game may be collected from our Administration office during office hours.

5. Only one coach & one manager will be recognized in awards ceremonies. If your team has more than one person acting in an official capacity, a member of your club committee may, if stocks allow, collect extra awards at the end of the finals series. Do not argue with volunteer staff about this on finals day.

PARKING & JAMISON PARK ENTRY & EXIT

1. Parking at Jamison Park is at a premium at the best of times, finals days will see it even more congestion. Participants and visitors should note that there is no parking permitted on grassed sections of Jamison Park. Parking Rangers from Penrith City Council will be out and about and will issue on the spot fines.
2. **Parking on grassed areas is dangerous to players and the general public and may restrict emergency vehicle access. Please advise your team not to park on grassed areas.**
3. You are advised to arrive well before your game as you may need to walk some distance from your car to the park.
4. We'll have staff monitoring parking availability during finals days. If car parks are full you will be directed to Batt Street, Racecourse Road or other side streets. Look out for signage indicating car park full.
5. Overflow parking can be accessed from Batt Street Penrith. Teams playing on field 5 may also like to consider parking along Racecourse Road, off Jamison Rd.

FIRST AID FACILITIES

1. Each Officials tent has a qualified first aid officer in attendance with a fully stocked First Aid kit. If you need their assistance, please send a fellow spectator to the tent closest to your game.
2. For injuries of a serious nature, where a player is not able to walk themselves off the field, an ambulance may be called to treat and/or transport the injured party to hospital for further medical treatment. Should this be done independently of the First Aid Officers, please inform the NDSFA officials at your sign-in tent immediately of the action taken.

EXTRA ASSISTANCE OR INFORMATION

1. Extra Information or Assistance can be found at either of our officials' tents or from an NDSFA official. Officials will be wearing white vests with "N.D.S.F.A. Official" on the back.

In closing, we wish your team good luck and hope that your day is an enjoyable one.

Regards,
Linda Cerone
Operations Manager

Nepean District Soccer Football Association Inc

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