

Notice from Football NSW

Working With Children Check Update – NEW FORMS

We advise that the new child protection forms must be used from April 2010.

The new child protection forms can be completed on-line or in hard copy.

If you have already used the old forms for this year then that is accepted and they will still be effective.

Note that all new forms can be completed on line but must be printed out and then signed.

CLUBS AND ASSOCIATIONS MUST ENSURE THAT ALL PERSONS WHO VOLUNTEER, WORK WITH OR SUPERVISE CHILDREN AGED UNDER 18 YEARS MUST SIGN THE REQUIRED FORMS.

THIS STRICTLY APPLIES TO ALL COACHES, MANAGERS, TRAINERS AND TOUR MANAGERS WHO VOLUNTEER OR WORK WITH CHILDREN (U18) WITHIN FOOTBALL NSW BUT DOES NOT EXCLUDE ANY OTHER PERSONS WHO VOLUNTEER OR WORK WITH CHILDREN (U18) IN A SUPERVISORY POSITION.

NEW FORMS ARE AS FOLLOWS:

VOLUNTEERS

If your club has volunteers, they sign this form only:

VOLUNTEER / STUDENT WORKER DECLARATION

Volunteers who work with children must complete this form. This form is not checked, the club must keep the declaration form for 2 years from the end of the season.

LINK TO FORM: <https://check.kids.nsw.gov.au/volunteer-declaration.php>

[Click here for a hard copy of this form](#)

PAID PERSONS

If your club has paid persons, they sign this form only:

APPLICANT DECLARATION AND CONSENT FORM

Paid employees who work with children must complete this form.

This form is used by the club to background check the employee. Must be kept for 2 years after the person leaves the club.

LINK TO FORM: <https://check.kids.nsw.gov.au/background-check-consent.php>

[Click here for a hard copy of this form](#)

Background Check

To do a background check the club must then fill out the *Employer Request for Background Check* form (below)

This form and the form the paid person signed are then faxed to 9286 7201 or scan the forms and email to check@kids.nsw.gov.au

EMPLOYER REQUEST FOR BACKGROUND CHECK

This is the form the employer (club) fills out to background check a paid employee or applicant.

LINK TO FORM: <https://check.kids.nsw.gov.au/background-check-request.php>

[Click here for a hard copy of this form](#)

INFORMATION & ENQUIRIES

Website: <http://www.kids.nsw.gov.au/kids/working.cfm>

Guidelines: <https://check.kids.nsw.gov.au/employer-guidelines.php>

Approved Screening Agency for Sport:

NSW Commission for Children and Young People

Ph: (02) 9286 7219

Fax: (02) 9286 7201

Email: check@kids.nsw.gov.au

Web: www.kids.nsw.gov.au